

## NEWBORN MEDICAL INSURANCE ENROLLMENT REQUIREMENT NOTICE

Congratulations on your newborn!

We would like to take this opportunity to inform you of the newborn enrollment process.

Parent or legal guardian must enroll newborn under the selected subscriber's medical insurance policy within 30 days of date of birth in order to obtain medical coverage. If after the first 30 days, you choose to change your newborn's medical insurance carrier, you must notify the office in writing of such change and provide all pertaining information including copy of new insurance card.

All insurance companies require prior notification **(30 days)** for newborn enrollment to the insurance policy. Failure to notify your health insurance carrier within the allotted time frame will prompt insurance denials thus leaving the parents or legal guardian responsible for all medical charges.

We are currently contracted with most HMO and PPO health insurance plans. Also, we are currently contracted with Aetna Better Health, CMS T19 and T21, and Staywell, under the Medicaid Managed Medical Assistance (MMA) plan. **Straight Medicaid (gold card) is NOT currently accepted.** Parents are responsible to contact their health insurance carrier to insure our current participation with the plan.

---

Patient Name

---

Patient Date of Birth

---

Parent/Legal Guardian

---

Date